



## ***Sending Customer Samples to the BioWorks Lab***

### **Samples**

**FIRST AND FOREMOST FILL OUT THE FORM COMPLETELY AND INCLUDE IT WITH THE SHIPMENT.** The tests are at present being done at no charge. In order to minimize costs and expedite the process the form needs to accompany the samples. We also need this information to properly set up the tests. Not including or completely filling out the form may delay results.

Please make sure when sending samples they are packaged and sealed in a way that will prevent any type of contamination either within the different samples in the box or from outside sources.

Please make sure that enough material for each of the samples is sent to us so that we can perform the test accurately:

- at **LEAST** 6 grams of roots for each plant/root sample
- at **LEAST** 10 grams for each soil sample

For example, if you are sampling plugs, send in a full tray; 2" pots send in 10; 4" pots send in 6; 6" pots send in 2-3; 9" or 10" pots send in 2.

**\*\*\* All quantities assume well-rooted plants (rooted to the sides and bottom). \*\*\***

Please make note of any crop problems that are occurring with the individual samples so that we can evaluate the results accordingly.

### **Packaging**

Use freezer packs as needed, specific to the needs of the samples.

Place each sample in an individual bag or pot labeled accordingly and sealed properly.

Please try to avoid using Styrofoam peanuts as packaging materials when sending samples. Other packaging materials such as newspaper are fine.

### **Labeling**

Please label all samples with **NUMBERS** instead of letters. This will make identifying the samples easier for everyone when the results are returned.

Include descriptive names of samples (i.e. Pansy) on the individual sample bags/pots. If it is a soil sample please identify the type of growing media.

Please make sure that each bag is labeled correctly and that it matches what is on the Customer Form.

### **Notes**

Please send an e-mail to 'aroot@bioworksinc.com' to notify us of the quantity of samples that are coming. This allows the lab to be prepared with the proper amount of media, etc.

**Thank you for your help in making the Customer Samples move along smoothly!!**

If you have any questions, please contact the BioWorks lab at 800-877-9443 Ext. 312, Fax: 800-903-2377, e-mail: aroot@bioworksinc.com.

